Cove Junior School

Remote Education Provision
Information for Parents

Policy approved and adopted: October 2026
Review date: October 2029

Introduction

This information is intended to provide clarity and transparency to pupils and parents/carers about what to expect from remote education should individual pupils be unable to attend school, or in the event that circumstances require remote learning to be provided to a wider population of our pupils, such as in the events of an emergency closure. This document outlines how Cove Junior School will support pupils to continue their education when they are unable to be physically present in school.

At Cove Junior School, we are committed to ensuring that all pupils continue to access a broad and balanced curriculum and maintain strong engagement with their learning, wherever possible.

Remote education is intended for pupils who are unable to attend school but remain well enough to participate in learning. Where a pupil is absent due to illness and is not fit to engage in educational activities, remote learning will not be expected. The health, wellbeing and recovery of the child will take precedence, and educational provision will resume when the pupil is medically able to access it.

Aims

Home learning at Cove Junior School will aim to:

- Minimise the disruption to pupils' education and the delivery of the curriculum.
- Ensure provision is in place so that all pupils have access to quality learning resources.
- Protect pupils from the risks associated with using devices connected to the internet.
- Ensure staff, parent, and pupil data remains secure and is not lost or misused.
- Ensure robust safeguarding measures continue to be in effect during the period of remote learning.
- Ensure all pupils have the provision they need to complete their work to the best of their ability, and to remain happy, healthy, and supported during periods of remote learning.

The Remote Curriculum: What is taught to pupils at home?

Where remote education is required, pupils will access learning that, where possible and appropriate, closely mirrors the curriculum being taught in school. Teachers will adapt lessons where necessary to ensure learning remains accessible in the home environment.

In some subjects, practical activities may need to be modified where specialist equipment, resources or facilities are unavailable at home. In such cases, alternative activities may be provided, or learning may be reordered within the curriculum sequence.

What should my child expect if they are unexpectedly absent?

Where a pupil is unexpectedly absent but well enough to learn, work will be provided as soon as reasonably practicable. During the first day or two, this may include:

- English and mathematics activities.
- Reading tasks, which may be online with Sora.
- Access to online learning platforms, such as TTRS or LbQ.
- Learning linked to the wider curriculum where appropriate.
- Independent activities to consolidate previously taught learning.

How Long Can I Expect Work Set by the School to Take My Child Each Day?

In line with Department for Education expectations, Cove Junior School aims to provide approximately 4 hours of learning per day, including a mixture of direct teaching, independent work and reading activities. However, this may vary depending on individual pupil needs and circumstances.

How Will My Child Access Remote Learning?

Remote learning may be provided through a combination of:

- Teacher-prepared learning resources
- Recorded teaching materials
- Online curriculum platforms
- Digital documents and worksheets
- Educational websites that support the school's curriculum
- Reading resources and independent projects

Where appropriate, teachers may also provide live or pre-recorded teaching sessions to support learning.

What if my child does not have suitable digital access at Home?

We recognise that some pupils may not have access to appropriate technology or internet connectivity. Parents and carers should contact the school office if support is required. Depending on availability and need, Cove Junior School may be able to:

- Loan a laptop or other suitable device.
- Provide printed learning packs.
- Offer alternative arrangements for accessing learning materials.

Expectations and responsibilities

Pupils, parents and staff are expected to follow the same high standards of communication and respectful behaviour towards each other that characterises the everyday face to face learning environment at Cove Junior School. Additionally, all members of the school

community will avoid using text language or slang so that all communications are clear and not easily misunderstood.

Staff members are responsible for:
- Always adhering to this policy during periods of remote learning.
- Reporting any health and safety incidents and asking for guidance as appropriate.
- Reporting any safeguarding incidents to the DSL and asking for guidance as appropriate.
- Always Adhering to the Staff Code of Conduct.

Parents are responsible for:
- Always adhering to this policy during periods of remote learning.
- Ensuring their child is available to learn remotely and that the schoolwork set is completed on time and to the best of their child's ability.
- Reporting any technical issues to the school as soon as possible.
- Ensuring that their child always has access to remote learning material.
- Reporting any absence in line with the usual school absence procedures.
- Ensuring their child uses the equipment and technology as it is intended.

Pupils are responsible for:
- Ensuring they are available to learn remotely and that their schoolwork is completed on time and to the best of their ability.
- Notifying a responsible adult if they are feeling unwell or are unable to complete the schoolwork they have been set.
- Ensuring they use any equipment and technology for remote learning as intended.
- Always Adhering to the Behavioural Policy

Video Conferencing

Cove Junior School reserve the right to introduce real time video conferencing using Microsoft Teams. Only under extreme circumstances will school be able to provide video conferences on a one-to-one basis. Videos may be recorded and kept for three weeks in case of allegations of impropriety is made by any party. We don't anticipate this being our main method of teaching and learning and won't be accessible for all pupils or fit in with family needs but anticipate that it might be important for pupils to see their friends and know they are well.

We ask that parents
- Help pupils connect to video conferences and remain nearby in case teachers have messages for parents
- Don't video or photograph the conference in progress
- Don't share any image or video of the conference on any form of social media.
- Don't share invites for their child with any other child or any other party outside of school
- Try and find a place for pupils to connect that avoids other family members interrupting or distracting by entering the video background as much as is possible
- Report any problem or misuse of school video conferencing to the school office via the normal channels

We expect pupils to
- Communicate respectfully with their teachers and class peers
- Follow teachers' reasonable instructions
- Leave a video conference when directed by their teacher
- Wear suitable clothing – this includes others in their household.

- Be situated in a suitable 'public' living area within the home with an appropriate background – 'private' living areas within the home, such as bedrooms, are not permitted during video communication.
- Not record, store, or distribute video material without permission.

We expect teachers using video conferencing technology to

- Remove any pupil from the conference who acts in a disrespectful or rude manor towards the teacher or other pupils.
- Record the conference and keep the recordings for three weeks
- Follow all normal teaching conventions

How will we support pupils with additional needs?

Cove Junior School remains committed to inclusion and ensuring all pupils can access learning.

Support may include:

- Adapted resources and learning activities.
- Additional communication with families.
- Targeted support from teaching staff.
- Reasonable adjustments to learning expectations.
- Appropriate support for pupils with SEND, Education Health and Care Plans, or other identified needs.

The school will work closely with parents/carers to ensure that remote education is accessible and appropriate for individual pupils.

Online safety

This section of the policy will be enacted in conjunction with the school's Online Safety Policy.

The school will ensure that all school-owned equipment and technology used for remote learning has suitable anti-virus software installed, can establish secure connections, can recover lost work, and allows for audio and visual material to be recorded or downloaded, where required.

We recognise that the current situation is changing rapidly, and this policy will be amended in the light of new advice and information as necessary.